

## SAFER PLYMOUTH (Board for the Community Safety Partnership CSP)

### Terms of Reference

#### **VISION “A city where people and communities feel safe and secure.”**

Safer Plymouth is responsible for the delivery of the Partnership Plan and priorities arising from annual Partnership Strategic Assessments (local and Peninsula) to ensure effective action and partnership collaboration to address community safety issues in Plymouth. This includes crime & disorder, substance misuse, and anti-social behaviour.

#### **PURPOSE AND VALUES**

The purpose of Safer Plymouth is to realise its vision by working as One City to promote the following values:

- Democratic: making Plymouth a place where people can have their say and change things to ensure communities feel safe and secure;
- Responsible: taking responsibility for our actions, caring about their impact on feelings of safety and security, and holding others to account for delivering their bit towards this;
- Fair: championing honesty and openness and treating everyone with respect and so that the whole community benefits from feelings of safety and security;
- Partners: working effectively together as strong community leaders to deliver our vision.

#### **FUNCTIONS AND RESPONSIBILITIES**

Safer Plymouth sets out the statutory framework for responsible authorities to work with other local agencies and organisations to develop and implement strategies to manage threat, risk and harm in their area Safer Plymouth will ensure:

- It works to the principles of meeting National Standards (“Hallmarks”) of: Empowered and Effective Leadership; Intelligence led business processes; Effective and responsive delivery of structures; Engaged Communities; and Visible and constructive accountability:
- There is appropriate representation on the group.
- There is effective sharing of information.
- The preparation of annual strategic assessments (local and Peninsula) to assist in producing or revising the partnership plan.
- It informs integrated commissioning decisions
- It develops and monitors the Outcome Framework
- Communities are consulted about crime and disorder issues
- A partnership plan to reduce threat, risk and harm is implemented
- They are cooperating with the Police and Crime Commissioner (P&CC) to tackle crime and disorder, having regard for the objectives in the Police and Crime Plan, responding to any request from the P&CC’s for a report.

Safer Plymouth need to remain flexible, and review these Terms of Reference in light of, and adapt to, any new changes in legislation as and when required.

Safer Plymouth will ensure that it focuses on crime that causes the highest harm and affects the most vulnerable people and maintains a focus on victims.

Safer Plymouth recognise that there is often a balance to strike between communities' 'perception' of crime and the 'reality', and will ensure that there is meaningful and appropriate communication where this situation arises.

## **SCRUTINY**

The work of Safer Plymouth will be scrutinised by the Wellbeing Overview and Scrutiny Committee which scrutinises matters with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

## **ACCOUNTABILITY**

Safer Plymouth will:-

- Be accountable to and report into the Health and Wellbeing Board
- Ensure there is a dialogue for influence, support and challenge with other Boards and Partnerships where there are common themes and priorities, to avoid duplication of effort.
- Appoint individuals and hold them to account for delivery of specific work programmes and targets and empower them to undertake this work as they see fit eg through delivery groups.
- Agree accountability arrangements for those appointed for specific work programmes/targets.
- Support and challenge to ensure delivery is efficient and effective against the priorities in the local and peninsula partnership Strategic Assessments.
- Participate in Peninsula-wide structures for Community Safety Partnership Chairs, to promote Plymouth's interests.

Members of Safer Plymouth will each take responsibility for certain existing and/or emerging crime and community safety priorities and decide on the methodology and resources required to address them (this can include providing leadership and support to key individuals and any existing delivery groups and/or time limited task and finish groups established).

## **MEMBERSHIP**

Membership should, as a minimum, comprise senior level representation from the statutory CSP agencies, which are:

- Local Authority (including Integrated Commissioning and New Devon CCG)
- Police
- Fire & Rescue
- Probation
- The Police and Crime Commissioner

Safer Plymouth Partner organisations must ensure that their representative is empowered to act on behalf of their organisation (subject to any organisation restrictions). This to include sending mandated deputies to cover any absences.

Where Safer Plymouth identifies additional value from attendance of representative(s) with skills, knowledge or experience of a particular topic (eg victim's perspective) it can invite them to attend meetings for specific items or time-limited periods.

## **CHAIR and VICE CHAIR**

Safer Plymouth will agree a Chair and Vice Chair and review both annually. The chair will ensure that leadership is accountable. Should either be unable to fulfil their tasks mid-term new people will be selected.

## **MEETING FREQUENCY**

Safer Plymouth will meet quarterly with additional meetings if required and agreed by the chair eg to respond to poor performance, review specific incidents or to decide strategic direction. The date, time and venue of planned meetings will be fixed in advance by Safer Plymouth and an annual schedule of meetings will be agreed.

## **FREEDOM OF INFORMATION**

Freedom of Information Act provisions will apply to all business (but applies to Statutory Organisations only).

## **REVIEW**

These terms of reference will be reviewed by Safer Plymouth on a yearly basis